

WEST VIRGINIA STATE BOARD OF EXAMINERS  
FOR LICENSED PRACTICAL NURSES

MINUTES

BOARD MEETING  
OCTOBER 14, 2010

9:30 a.m. DISCIPLINARY REVIEW COMMITTEE MEETING  
(Committee Members Only)

10:00 a.m. REGULAR MEETING (Open to the Public)

1  
CALL TO ORDER Meeting was called to order by President, Gregory Chiartas, at 10:00 a.m.

2 INTRO Members, guests & staff introduced themselves.

OF MEMBERS,  
GUESTS AND  
STAFF

Members Present:

Gregory Chiartas  
Vickie Bennett  
Vicki Jenkins  
Francine Kirby  
Orpha Swiger  
Ben Vincent  
Catherine Vance

Members Absent:

Mark Stephens

Staff Present:

Lanette Anderson  
Michelle Winters

Guests Present:

Frances Bivens  
Jennifer Crites  
Amanda White  
Monica White  
Mike Casto  
Candice Smith  
Ann Frymier

Vickie Langford  
Evie Harris  
Stacy Hunter  
Chasity Williams  
Tim Good  
Ashlee Moore  
Cynthia Bias

Jessica Casto  
Tiffany Long  
Sherri Sayre  
Travis Casto  
Matthew Sowards  
Jeremy Donohen  
LeaAnn Stover

Molly Shamson  
 Justin Johnson  
 Julia Parsons  
 Jeff Bise  
 Desiree Stufner  
 Megan Shaw  
 Ashley Lincl  
 Brittany Travis  
 Laura Elam  
 Sarah Boyce  
 Amy Gregory  
 Andrea Skelley  
 Christina Day  
 Donna Valencia  
 Melinda Mullenex  
 Crystal Howard  
 Jillian Mitcheltree  
 Lesley White  
 Ashley Lambert  
 Paula Mcatee  
 Emory Oldaker  
 Dereck Myers  
 Rachel Thumin  
 Lisa Shoemaker  
 Yvonne Washburn  
 Priscilla Griffith  
 Brittany Ross  
 Carley Kelley  
 Terri Sayors

Melissa White  
 Christie Broadwater  
 Breanna Shepherd  
 Mary Berry  
 Tabitha Bailey  
 Heather Lawhorn  
 Peggy Smith  
 Candi Keith  
 Susan Slater  
 Megan Smith  
 Crystal Hawkins  
 Megan Davis  
 Marjorie Conley  
 Susan Browning  
 Walter Swiger  
 Larry Silcox  
 Linda Collins  
 Michael Forman  
 Dalhoto Roberts  
 Rebecca Addair  
 Amber Prater  
 Prezlee Dalton  
 Elisabeth Hale  
 Stephanie Branham  
 Vickie Carrier  
 Pamela Shoman  
 Sarah Endicott  
 Bonnie Ferrell  
 Latonya Jackson

Shatika Cochrell  
 Sarah Johnson  
 Angela Warner  
 Kaitlen Kisamore  
 Kayla Barnes  
 Autumn Judy  
 Savannah Hoffmann  
 Nicole Fortney  
 Venessa Shaver  
 Brandi Soles  
 Julie Willard  
 Marlana Tetrick  
 Chante Morgan  
 Sarah Miller  
 Michelle Rose  
 Holly Cox  
 Christal Cline  
 Megan Stumbo  
 April Shapiro  
 Rita Harber  
 Debbie Rush  
 Rebekah Simons  
 Joyce Egnor  
 Allison St. Clair  
 Sandra Thompson  
 Jennifer Beller  
 Barbara Collier  
 Kerri Stalnakar

3  
**PROPOSED AGENDA**      *Motion was made by Ben Vincent that the Proposed Agenda be approved. Motion was seconded by Vickie Bennett. Motion carried.*

4  
**MINUTES OF PREVIOUS**      *Motion was made by Vicki Jenkins to accept minutes from the previous meeting, held June 16, 2010. Motion was seconded by Ben Vincent. Motion carried.*

5A  
**DISCIPLINARY**      *Disciplinary cases resolved since June 2010 Meeting:*

Consent Agreements:

1. Margaret Isaly, License No. 21628  
 Probation to equal Probation in Ohio  
 June 16, 2010

2. *Bruce Williams, License No. 20764*  
*Monetary Penalty \$200 per worked on lapsed license*  
*June 16, 2010*
3. *George Mayes, License No. 21743*  
*Probation 2 yrs. per prior felony conviction*  
*June 16, 2010*
4. *Amy Pierce, License No. 29482*  
*Probation 2 yrs. per criminal conviction*  
*June 16, 2010*
5. *Rachel Brady, License No. 28007*  
*Probation 1 yr. per failure to submit to drug screen*  
*June 24, 2010*
6. *Linda Bruer, License No. 05237*  
*Monetary Penalty \$580 and CE per failed CE audit*  
*June 24, 2010*
7. *Brenda Hamby, License No. 13699*  
*Suspended 1 mo. and \$475 per failed CE audit*  
*July 9, 2010*
8. *Amy Balcoe, License No. 27016*  
*Monetary Penalty \$480 and CE per failed CE audit*  
*July 13, 2010*
9. *Linda Norris, License No. 22524*  
*Monetary Penalty \$460 and CE per failed CE audit*  
*July 13, 2010*
10. *April Hager, License No. 31158*  
*Monetary Penalty \$900 per worked without license*  
*July 13, 2010*
11. *Annette Jarrell, License No. 22905*  
*Monetary Penalty \$420 and CE per failed CE audit*  
*July 13, 2010*
12. *Naomi Reed, License No. 09840*  
*Monetary Penalty \$480 and CE per failed CE audit*  
*July 13, 2010*
13. *Angela Adams, License No. 27319*  
*Monetary Penalty \$300 and CE per failed CE audit*  
*July 13, 2010*

14. Vickie Scarberry, License No. 22463  
Monetary Penalty \$160 and CE per failed CE audit  
July 13, 2010
15. Lisa Poff, License No. 27949  
Probation 2 yrs. per irregularities with narcotics  
July 13, 2010
16. Melinda Waligura, License No. 23991  
Monetary Penalty \$480 and CE per failed CE audit  
July 23, 2010
17. Amy Burdette, License No. 28236  
Monetary Penalty \$200 per worked on lapsed license  
July 23, 2010
18. Ned Nelms II, License No. 24062  
Probation 1 yr. per positive drug screen  
July 23, 2010
19. Melinda Crum, License No. 23009  
Monetary Penalty \$200 and CE per failed CE audit  
July 23, 2010
20. Roberta Clutter, License No. 28972  
Monetary Penalty \$1,200 per worked on lapsed license  
July 26, 2010
21. Michelle Clendenin, License No. 30406  
Monetary Penalty \$300 per worked on lapsed license  
August 16, 2010
22. Erica Hunter, License No. 23861  
Monetary Penalty \$100 and CE per failed CE audit  
August 18, 2010
23. April Woods, License No. 25997  
Monetary Penalty \$300 per worked on lapsed license  
August 18, 2010
24. Nicole Siverstein, License No. 27656  
Monetary Penalty \$200 per worked on lapsed license  
August 18, 2010
25. Rebecca Clark, License No. 24483  
Monetary Penalty \$1,300 per worked on lapsed license  
August 23, 2010

26. Jean Prince, License No. 19759  
Monetary Penalty \$200 per worked on lapsed license  
August 26, 2010

27. Gregory Hall, License No. 29886  
Probation 1 yr. per criminal conviction  
August 26, 2010

28. Rebecca Jones, Exam Applicant  
Reprimand per prior conviction  
September 8, 2010

29. Mary Balderson, License No. 24128  
Reprimand per prior conviction  
September 16, 2010

30. Calisha Barker, License No. 28845  
Monetary Penalty \$200 per worked on lapsed license  
September 17, 2010

31. Andrea N. Adkins, License No. 28116  
Monetary Penalty \$900 per worked on lapsed license  
September 23, 2010

32. Michelle R. Skidmore, License No. 26854  
Probation 2 years per prior felony conviction  
September 29, 2010

33. Danette Pike, License No. 23132  
Monetary Penalty \$580 per failed CE audit  
September 29, 2010

34. Jessica L. Shaffer, License No. 26095  
Monetary Penalty \$580 per failed CE audit  
September 29, 2010

No Action Taken:

35. BPN10-75  
Alleged documentation errors  
July 12, 2010

**BUDGET**

6A FINAL  
EXPENDI-  
TURES  
FY 2010

Executive Director reported that the total expenditures for FY 2010 were \$390,504.70. Total appropriations for FY 2010 were \$393,433.00. Balance at the end of the year was \$2,938.30.

6B  
EXPENDI-  
TURES  
1<sup>ST</sup> QTR  
2011

*Executive Director reported that expenditures for the 1<sup>st</sup> quarter, FY 2011 are as anticipated at \$102,923.16.*

6C  
APPROPRI-  
ATIONS  
REQUEST  
FY 2012

*Members received the FY 2012 Request for Appropriations by mail in mid-August. The mail vote authorized submission of the request of \$381,443 to the Department of Administration. By acclamation the Board approved the mail vote authorizing the Appropriations Request of \$381,443 for FY 2012 is reaffirmed.*

6D  
PURCHASE  
CARD  
EXPENDI-  
TURES

*Purchase card expenditures for the months of July, August, and September 2010 were reported to the Board in accordance with requirements of the Auditor's Office. Staff was available for any inquiries from members of the Board.*

7  
ANNUAL  
REPORT

*Members were provided with the Annual Report of the Biennium covering the period July 1, 2008 to June 30, 2010. No comments or recommendations were made by members.*

8  
NCLEX-PN  
RESULTS

*Executive Director reported that the passing average for 1<sup>st</sup> time WV candidates is 78.38% for the quarter ending June 30, 2010. Only 33 individuals tested during the most recent time period, and 8 failed. The national passing average for the quarter ending June 30, 2010, is 85.19%. To date for the current quarter the passing average is approximately 90% for WV candidates.*

9  
SCHOOLS OF PRACTICAL NURSING

9A  
MINERAL  
COUNTY  
SCHOOL PN

*A site visit was made by Lanette Anderson to the Mineral County School of Practical Nursing in Keyser, WV on September 28, 2010. After discussions of the findings, a motion was made by Vicki Jenkins that the Mineral County School of Practical Nursing be granted continued Full State Accreditation for a period of three (3) years, ending October 31, 2013. Motion was seconded by Catherine Vance. Motion carried.*

9B  
NEW RIVER  
CTC SCHOOL  
OF PN

*A site visit was made by Lanette Anderson to the New River Community & Technical College School of Practical Nursing in Summersville, WV on October 6, 2010. After discussions of the findings, a motion was made by Vicki Jenkins that the New River Community & Technical College School of Practical Nursing be granted continued Full State Accreditation for a period of three (3) years, ending October 31, 2013. Motion was seconded by Francine Kirby. Motion carried.*

9C

**SALEM INTERNATIONAL UNIVERSITY** *Executive Director reported that Salem International University's LPN program has received accreditation from the Higher Learning Commission and hopes to launch the program in November or December 2010.*

10

**NATIONAL COUNCIL OF STATE BOARDS OF NURSING (NCSBN)**

10A

**DELEGATE ASSEMBLY MEETING** *Michelle Winters attended the NCSBN Delegate Assembly meeting in Portland, OR in August 2010. A verbal report was given on the following topics:*

- 1. Election of new Board of Directors;*
- 2. Adoption of the 2011-2013 Strategic Initiatives*
- 3. Adoption of guiding principles for continued competence*
- 4. Adoption of 2011 NCLEX-RN Test Plan*

10B

**SCIENTIFIC SYMPOSIUM** *Lanette Anderson and Michelle Winters attended this meeting on September 26, 2010 in Washington, DC. There were a variety of concurrent sessions on practice, regulation, and education offered at the meeting. A report of the meeting was provided.*

10C

**NCLEX-PN INVITATIONAL** *Kim Cremeans attended this meeting in September in Atlanta, GA. Information from the meeting was provided to Board members.*

11

**FARB ANNUAL MEETING** *Executive Director reported that the FARB Annual Meeting will be held in New Orleans, LA, January 28 - 30, 2011. The agenda includes information on societal views of regulation, legal issues relevant to Boards, and new legislation impacting regulatory Boards. The cost per attendee will be approximately \$1,500.00. A motion was made by Vicki Jenkins that the Board approve the attendance of two (2) individuals to attend the FARB Annual Meeting in New Orleans, LA. Motion was seconded by Ben Vincent. Motion carried.*

12

**WV AUDITOR REQUIRED ANNUAL SEMINAR** *This meeting will be held on December 1, 2010 in Charleston, WV. This seminar provides information regarding requirements for Chapter 30 Boards and provides updates from other state agencies such as Purchasing, PCard Processing, Record Management, etc. Upcoming privacy training for Boards provided by the Privacy Office established by the Governor will also be discussed. A motion was made by Vickie Bennett that the Board approve the attendance of any Board and/or staff member who wishes to attend the*

*Auditor's Office Required Annual Training Seminar and Association of Licensing Boards Meeting. Motion was seconded by Catherine Vance. Motion carried.*

13

WV CENTER  
FOR  
NURSING

*Board staff reported on information from committees of the Center on which they serve.*

14

MEDICATION  
ADMINI-  
STRATION  
UNLICENSED  
PERSONNEL

*Executive Director reported that the Legislation passed during the 2010 Legislative Session mandates that the RN Board in collaboration with the LPN Board and Health Care Association develop a pilot study for the administration of medications by unlicensed personnel in nursing homes. Representatives from these agencies and the State Health Department have met and reviewed materials from other states who have piloted and/or implemented this. Draft legislation was presented to members; no corrections or changes to the legislation were proposed.*

15

ACCEPTING  
& REJECTING  
AN ASSIGNMENT  
DOCUMENT

*Executive Director reported that after the June Board Meeting, this document has been revised. A copy was provided to Board Members. No corrections or changes to this draft document were proposed.*

16

MIGRATION  
TO  
EXECUTIVE  
DOMAIN

*Executive Director reported that the Board Office was not permitted to purchase a new file server, therefore our only option was to migrate our data to the Executive Domain with the Governor's Office of Technology. An update was provided to the Board Members.*

17

NEW RULE-  
MAKING  
REVIEW  
COMMITTEE  
POLICY

*Executive Director reported that this committee has implemented a new policy which specifically pertains to any rules requesting a fee increase charges by a state agency. Members were provided with a copy of this policy.*

18

MISCELLANEOUS

18A

WV NURSES  
ASSOCIATION

*Members and guests were reminded that WVNA is accepting membership of LPNs into that organization.*

18B

SAFETY  
COMMITTEE  
REPORT

*Executive Director reported that Board staff has discussed the issue of office safety and has implemented steps in this regard.*



18C

POTENTIAL  
ONLINE CE  
OFFERING

Executive Director reported that Staff has purchased the Survey Monkey program for one year. We have unlimited use of this tool and would like to develop a free CE program for licensees. Members discussed potential topics for 1 -2 contact hours of CE. Topics discussed were Infection Control, End of Life, Delegation and Ergonomics.

18D

NEW TRAVEL  
POLICY

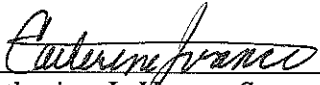
Board Members were provided with information pertaining to the new travel policy which has been revised September 1, 2010.

19

ADJOURN  
MENT

Meeting was adjourned by President, Gregory Chiartas at 11:30 a.m.

APPROVED BY:

  
Catherine J. Vance, Secretary

10/19/2010  
Date

PREPARED BY:

  
Elsie S. Patterson, Adm. Services Asst. 10/21/10  
Date